

**District:**        **UNION PARK COMMUNITY DEVELOPMENT DISTRICT**

**Date of Meeting:**        Wednesday, November 1, 2023

**Time:**                      6:15 p.m.

**Location:**                Residence Inn Wesley Chapel,  
2867 Lajuana Blvd  
Wesley Chapel, Fl

## **Meeting Agenda**

**I.     Roll Call**

**II.    Audience Comments** – *(limited to 3 minutes per individual on agenda items)*

**III.   Staff Reports**

    A. District Counsel

- Presentations By District Services Vendors

    B. District Engineer

- Presentation of documents for Pasco County regarding Maintenance of Traffic
  - i.     Maintenance of Traffic Plan
  - ii.    Right of Way Use Permit Application
  - iii.   Agent of Record

[Exhibit 1](#)

    C. District Manager

- Discussion of Contract Duties
- Discussion of Service Days for Floralawn

[Exhibit 2](#)

[Exhibit 3](#)

**IV.   Field Operations and Amenity Matters**

    A. Amenity and Field Management Services – Breeze

- Field Report
- Previously Presented Proposals

**V.    Consent Agenda**

    A. Approval of the October 4, 2023 Meeting Minutes

[Exhibit 4](#)

    B. Approval of Unaudited September Financials

[Exhibit 5](#)

    C. Ratification of Floralawn Irrigation Mainline Repair Under Road - \$7,900.00

[Exhibit 6](#)

    D. Ratification of Breeze Proposal for Installing 42 Gallon Trash Can for The Landing - \$605.00

[Exhibit 7](#)

    E. Lake Management Service Report – Solitude

[Exhibit 8](#)

## **VII. Business Matters**

### **A. Consideration & Adoption of **Resolution 2024-01**, Amending FY 2024 Budget**

[Exhibit 9](#)

### **B. Consideration of Breeze Proposals**

[Exhibit 10](#)

- UP092023 – Replace Tot Lot Bench and Picnic Tables - \$3,950.00
- UP102523 – Union Park Blvd/Oldwoods Ave Tower Repair and Repaint - \$6,865.22
- UP102523A – Removal of Platforms on Both Sides of Entry Tower - \$895.00

### **C. Consideration of Roadway Concepts Proposals**

[Exhibit 11](#)

- Top Guard/Detectable Warnings throughout community - \$22,977.60 for total cost
- Repair Sidewalk Trip Hazards - \$2,530.00

### **D. Consideration of Florida Brothers Proposals**

[Exhibit 12](#)

- #1145 – Replace Rotted Pergola Wood Runs and Paint - \$1,922.80
- #1147 – Tot Lot Fence Top Repair - \$732.12
- #1159 – Breakdown and Replacement of Tot Lot Picnic Tables and Benches - \$4,556.00
- #1165 – Roof Drainage Gutter Install, Paver Repair - \$2,780.00

### **E. Consideration of CLS Proposals**

[Exhibit 13](#)

- #171 – Tot Lot Playground Park Erosion Repairs - \$4,140.62
- #177 – Tot Lot Fence Top Repair - \$1,772.11

### **F. Consideration of Tampa S.W.A.P. Proposals**

[Exhibit 14](#)

- #1001 - Tot Lot Fence Repair - \$2,500.00
- #1002 – Tot Lot Bench - \$750.00
- #1004 – Clubhouse Pavers - \$1,850.00

G. Consideration of Transfer of 3 Surplus Outdoor Benches from Union Park East CDD to Union Park CDD

[Exhibit 15](#)

H. Next Meeting Quorum Check: December 13, 6:15 PM at the Residence Inn

Supervisor	YES	NO
Smith		
Meier		
Patch		
Coffey		
DeSantis		

**VII. Audience Comments – New Business –** *(limited to 3 minutes per individual)*

**VIII. Supervisor Requests**

**IX. Adjournment**